



## EESLPD SEPARATION OF EMPLOYMENT

Early Childhood Education Lead Teachers –Nonpublic Schools

### REQUIRED FIELDS

Teacher's First Name		Middle Name		Maiden Name		Last Name	
Home Phone Number		Cell Phone Number		Email Address			
-		-		@			
Site Name				Site Phone Number			
-				-			
Site Physical Address			City		State	County	Zip Code
					NC		
Site Administrator / Director Name			Email			Date of Separation	
			@				
<b>Reason for Separation</b>							
<input type="checkbox"/> To teach in another NC Public School System <input type="checkbox"/> To teach in a NC Charter School <input type="checkbox"/> To teach in another state <input type="checkbox"/> To continue education/take a sabbatical <input type="checkbox"/> Family relocation <input type="checkbox"/> Moving due to military orders <input type="checkbox"/> Moved to a non-teaching position in LEA <input type="checkbox"/> Moved to a non-teaching position in another LEA				<input type="checkbox"/> Career Change <input type="checkbox"/> Re-employed retiree resigned <input type="checkbox"/> Retired with full benefits <input type="checkbox"/> Dismissed <input type="checkbox"/> Family responsibility/childcare <input type="checkbox"/> Dissatisfied with teaching <input type="checkbox"/> Health/Disability <input type="checkbox"/> Deceased <input type="checkbox"/> Other			

**NOTE: This form must be completed, signed and dated by the applicant, NC Pre-K Contractor or Site Administrator. If completed by the NC Pre-K Contractor or Site Administrator on behalf of the applicant, the completed form must be reviewed for accuracy with the teacher prior to submission to the EESLPD Unit.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*In order to continuously protect your personal identification, the EESLPD Unit will **ONLY** accept this application form via fax or postal mail. Applicants should retain a copy of this form.

**Mailing Address:** Attn: EESLPD Enrollment Specialist, 2201 Mail Service Center, Raleigh, NC 27699-2200

**Fax Number:** (919) 715-0920