# MECK Pre-K Brand Standards & Messaging Guide



This branding style guide was made to ensure the correct usage of the MECK Pre-K brand elements. All MECK Pre-K materials whether they are printed or digital, should be made according to these guidelines.



MECK Pre-K is administered by:



# About MECK Pre-K





MECK Pre-K is a high-quality pre-K program open to all four-year-old children in Mecklenburg County at no cost to families.

Classrooms are located in licensed child development centers and taught by licensed teachers and highly qualified assistant teachers.

MECK Pre-K is administered by Smart-Start of Mecklenburg County and funded by Mecklenburg County.

For more information, and to apply online, visit <u>MECKPreK.org</u>!

Address: 601 E. 5th Street, Suite 200, Charlotte, NC 28202 Phone: 704-943-9585 Email: info@MECKPreK.org Website: MECKPreK.org

# MECK Pre-K Primary Logo

Use the primary logo in most cases. The logo should not be distorted or rotated.

### Downloads:

Primary Logo.jpg Primary Logo.png Primary Logo (vector).pdf



# NORTH CAROLINA ®

ENBURG COUN

### **MECK Pre-K Colors:**

BLUE:R-25/G-98/B-173HEX: #1962adRED:R-236/G-45/B-44HEX: #ec2d2cGREEN:R-63/G-172/B-73HEX: #3fac49

C-92/M-64/Y-2/K-0 C-0/M-94/Y-93/K-0 C-76/M-6/Y-100/K-0 PMS 287 Blue PMS 1797 Red PMS 362 Green

# MECK Pre-K Secondary Logo

Use the Secondary Logo when additional space for the logo is available within your design. The logo should not be distorted or rotated.

### **Downloads:**

Secondary Logo.jpg Secondary Logo.png Secondary Logo (vector).pdf



# MECK Pre-K Typography

Please use the fonts *Roboto Regular* and *Roboto Slab Bold* from the Google Font collection.

The fonts are free and downloadable from Google.

### **Download:**

Roboto Font Roboto Slab Font

# Headlines: Roboto Slab Bold in Blue Subheads: Roboto Slab Bold in Green

Text Areas: Roboto Regular in Black

Headline with text in blue or white text in blue box

Subhead in green text

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# Learn About MECK Pre-K

### What is MECK Pre-K?

MECK Pre-K is high-quality free pre-k education for four-year-old children in Mecklenburg County. Classrooms are located in fourand five-star childcare centers and taught by licensed teachers and teacher assistants. MECK Pre-K is administered by Smart Start of Mecklenburg County and funded by Mecklenburg County. For more information, and to apply online, visit <u>MeckPreK.org</u>!

Text Area in black text

# MECK Pre-K Photography

A library of current MECK Pre-K photography is available and can be accessed at the link below.

Images that are not from this collection may only be used with prior permission from the MECK Pre-K Communications Coordinator.

Downloads: Link to MECK Pre-K Photography



















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# MECK Pre-K Toolkit

The Toolkit Page of our website hosts many assets that can be used to educate and promote MECK Pre-K.

Link to Toolkit Page: meckprek.org/partner-toolkit/



### **Digital Resources**

Brand Standards Manual with links to photos and artwork



Mecklenburg County Pre-K Program Comparison Graphic

| Pre-B  | cms   | NCDHHS  |
|--|---|---|
| MECK Pre-K   | Bright<br>Beginnings                                  | NC Pre-K  |
| Open to all<br>fear year old<br>children also two in<br>Marklantara Courts | Servera foor year old<br>aludente with<br>dampatented | Eligibility is based<br>on family size,<br>gross income, and othe<br>quelfying indicators |
| Classrooms are<br>located in high quality.                                 | Classroots are<br>located in                          | Classroom are<br>located in high quality  |
| contrumity based child<br>development centers,                             | Charlotte Mecklantice g<br>alternettary schools       | community based chill<br>development centers  |
| No income requirement.   | No income requirement.                                | Family gross income mu<br>be at or before 75% of d  |

Mecklenburg County Pre-K Program Comparison Spanish

| MECK Pre-K                      | CMS<br>Bright<br>Beginnings         | NC Pre-K  |
|---------------------------------|-------------------------------------|---|
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Text-To-Join Graphic (English)



### Promote MECK Pre-K

A Lifetime of Discovery Poster (English & Spanish)



### A Lifetime of Friendship Poster (English & Spanish)



A Lifetime of Achievement Poster (English & Spanish)



# MECK Pre-K Website & Social Media Accounts

Follow us on social media at @MECKPreK and help us spread the word about high-quality, pre-K for all 4-year-olds in Mecklenburg County at no cost to families!

# MECK Pre-K Website

MeckPreK.org

Social Media

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# **Facebook Groups**

Teachers for MECK Pre-K

Familias Latinas para MECK Pre-K



### **Tips for Facebook Posting**

**Tag:** @MECKPreK, @SmartStartofMecklenburgCounty, @MecklenburgCountyGovernment

Add Hashtags: #prek #prekinder #preschool #prekteacher #charlotte #mecklenburg #nc



- Did you know? MECK Pre-K is a highquality pre-K program open to all fouryear-old children in Mecklenburg County at no cost to families.
- Text MECKPreK to 833-937-0673 to join our mailing list and get important updates!
- A high-quality pre-K program helps children learn important life skills.
  MECK Pre-K uses a research-based curriculum that encourages children to work in teams, follow directions and explore the world around them. Learn more at MECKPreK.org.



### **Tips for INSTAGRAM Posting**

**Share** to your Instagram stories and tag @MECKPreK.

- **Tag:** @mecklenburgcounty, @smartstartmeck, @MECKPreK
- Add Hashtags: #prek #prekinder #preschool #prekteacher #charlotte #mecklenburg #nc



# INSTAGRAM Sample Posts

- A lifetime of learning starts at @MECKPreK! Make sure your child is kindergarten ready with MECK Pre-K a high-quality, pre-K education open to all four-year-old children in Mecklenburg County at no cost to families.
- Do you know a child who will be 4 years old on or before August 31 and lives in @mecklenburgcounty? Tag them below! They are eligible for high quality pre-K at no cost with @MECKPreK!
- If your child is not old enough for @MECKPreK this year, visit <u>MeckPreK.org/future-meck-pre-k-</u> <u>students</u> and sign up to be notified when registration opens for your child's age group!



# Tips for X Posting

### Tag:

@MECKPrek, @SmartStartMeck and @MeckCounty.

**Use Hashtags:** #prek #preschool #charlotte #nc

# X Sample Posts

- A lifetime of learning starts with @MECKPreK! Get your child ready for kindergarten with a high-quality, pre-K program that is open to all 4-year-olds in @MeckCounty at no cost. Apply today at MECKPreK.org!
- Do you know a child who will turn 4 on or before August 31 and lives in @MeckCounty? Tag them below! They are eligible for @MECKPreK - for highquality pre-K at no cost to families.
- If your child isn't old enough for @MECKPreK this year, visit <u>MeckPreK.org/future-meck-pre-k-</u> <u>students</u> and sign up to be notified when registration opens for your child's age group!



## Tips for LinkedIn Posting

### Tag:

@Mecklenburg County,@Smart Start of MecklenburgCounty@MECK Pre-K

Organizational leaders are active on this channel. Share educational blogs and other resources that show the benefits of pre-K in lifelong learning.



- Have you ever wondered what children learn in pre-K? From social skills to creativity, high-quality pre-K fosters the whole child and prepares them for success in school and life. Learn more on the MECK Pre-K blog! https://meckprek.org/meck-pre-k-blog/
- Did you know that high quality pre-K programs follow a research-based curriculum to help children develop academic, social, and emotional skills? Learn more on the MECK Pre-K blog! https://meckprek.org/meck-pre-k-blog/



# MECK Pre-K Style Guide (1 of 3)



# Common terms used when discussing MECK Pre-K

**Do:** MECK Pre-K (MECK in all caps) **Don't:** Mecklenburg Pre-K, Meck Pre-K, MECK Pre-Kindergarten, etc.

### **Preschool vs. Pre-school**

The State of NC uses preschool as one word, so we follow suit. (So does Smart Start.)

### Pre-K & Pre-Kindergarten

NC Pre-K does not capitalize pre-Kindergarten unless it's part of a heading. However, the <u>AP Style Guide</u> says the "K" in "pre-K" should be capitalized.

### Childcare/Child Care:

NC PreK uses Child Care as two words. Ex: "Information for Child Care Providers." Two words are more common in the US, whereas one word is more common in the UK. So we recommend the two-word spelling.

### Four Year Old:

Four-year-old is hyphenated when it's modifying a noun, but not hyphenated when you are using it separately. Ex: "Your four-year-old child is very energetic!" Vs. "Is your child four years old or five years old?"

# MECK Pre-K Style Guide (2 of 3)



## Common terms used when discussing MECK Pre-K

**High Quality:** "high quality" should be hyphenated when it's used as a compound adjective *before* a noun: "She prefers high-quality clothing. When used *after* a noun, it is not hyphenated. "These mangoes are high quality." For simplicity's sake, we have opted to not hyphenate before or after.

### **Centers/Classrooms:**

MECK Pre-K has *classrooms* that are located in child development centers. When referring to the MECK Pre-K learning environment, we use the term *classrooms*, not centers, because in most cases there are other classes in the same center that are not MECK Pre-K classes. Usually the only time we use the term centers is in addition to classrooms. Example: "MECK Pre-K has 100 classrooms at 55 childcare centers across Mecklenburg County." (Centers is preferred. Other terms: provider, location, facility. Recommend we don't use facility. Use *locations* when we want to emphasize geography. Use *providers* when we want to emphasize the *people* who run the centers.)

### Language to Describe Capacity

MECK Pre-K has X,000 available "spots" for four-year old children living in Mecklenburg County.

• MECK Pre-K has capacity for X,000 children this year.

# MECK Pre-K Style Guide (3 of 3)



# Common terms used when discussing MECK Pre-K

### Qualified vs. Eligible

Eligible is preferred. (Qualified sounds more like an adult applying for a job.)

### Enroll/Register/Apply

First you *apply*, then if you are *eligible*, your child is *accepted* and *enrolled*. This is known as the Registration Process. (We have also called this the Enrollment Process, but have moved away from enrollment and toward registration.)

- Calls to action: Apply Today! Changed from past messaging of "Enroll Today!" Or "Register Today!"
- Keep using: "Applying for MECK Pre-K is as easy as 123! Apply, Upload Documents and Check Your Mailbox." That refers to the larger registration process.
- For non calls to action (passive) we can say: "Now taking applications" or "registration is now open."
- In some cases, we might add clarity about eligibility: If you are eligible, your child will be enrolled in MECK Pre-K!

### Language to Describe Enrollment (for stakeholders)

- MECK Pre-K has received X,000 applications
- X,000 of those applicants are eligible (four-years-old and live in Mecklenburg County)
- X,000 children have been enrolled
- X,000 children have been *placed* in *classrooms*

# Search Engine Keywords



# These are keywords that we use to help families find MECK Pre-K when searching online.

### **Quality Education**

Terms like "enriched curriculum," "experiential learning," "nurturing environment," and "dedicated teachers" highlight the exceptional educational value MECK Pre-K provides.

### **Holistic Development**

Keywords like "social-emotional learning," "creative exploration," "character building," and "school readiness" appeal to parents seeking well-rounded development for their children.

### **Engaging Experiences**

Phrases like "hands-on activities," "interactive learning," "play-based curriculum," and "inspiring environment" showcase the dynamic and engaging nature of MECK Pre-K.

# MECK Pre-K Contact

If you have questions about this Brand Manual, messaging, or other elements not covered here, please contact Tenille Alexander-Banner at MECK Pre-K.

# **Tenille Alexander-Banner**

MECK Pre-K Outreach Director

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MECK Pre-K is administered by:

